

How to Contribute to The Birzeit Society Newsletter

The Birzeit Society Publication Committee is excited to receive your content for our next newsletter! Below is a list of all the types of content that we publish. Though these are what we typically publish, if you have any new and original content you would like to share that does not meet these parameters please feel free to submit it for consideration. All submissions are subject to review by the Publication Committee for inclusion in the newsletter.

All submissions must be sent to info@birzeitsociety.org

Original written content

Opinion articles. 500-900 words with a picture of the author

News or informative pieces. 500-900 words with a picture of the author and/or a picture relevant to the article. Reports on trips taken, or places visited for example might include pictures of the trip or place.

Poems, short story, or other creative writing pieces. Poems and other creative pieces cannot exceed 900 words, however there is no word minimum. Please include a picture of the author with the piece.

Personal stories. 500-900 words. please include a picture of the author and/or a picture relevant to the content.

Community News

We love sharing updates from our communities. *All community announcements require a \$20 donation. Payments can be made by check or through an online portal.*

- Checks, including the Newsletter and the name of the person the money is for should be included in the memo section of the check. Checks can be sent to the following address; P.O Box 1822, Norwalk, CA 90651 USA.
- Payment's can also be made via PayPal at the following address <https://birzeitsociety.org/Newsletterdonation>

Community news includes;

Marriage announcements. Include a high-quality picture of the couple, the couples name, the wedding date and place, and any other relevant information. Please do not exceed 40 words.

Birth announcements. Include a high-quality picture of the newborn and a birth announcement including the child's name, parents name, and grandparents name if possible. Please do not exceed 25 words.

Obituaries. Include a high-quality picture of the deceased, their date of birth and death, and any other information you would like to share. Please do not exceed 80 words.

Graduation announcements. Include a high-quality picture of the graduate (high school, college, and graduate school). Also include their name, their date of graduation, where they graduated from and what they will be doing next. Please do not exceed 23 words.

Chapter updates

Include events the chapter has conducted, election results, or other important chapter updates. Each chapter will have 1 to 2 pages for chapter updates. Please send high quality pictures, and a description of each event. The newsletter team can only include what the chapter has sent and will only be able to allot a maximum of two pages to each chapter. Every attempt will be made to include at least one picture to represent each event. The newsletter team will make the final decision on what photos will be included in order to maximize space and layout on each page. If the chapter has any special requests, please include that in the email with the chapter updates.

Community Spotlights

The community spotlight section is a new section being included in the newsletter. This section is meant to spotlight members of our community doing interesting things and to share their stories. Know someone who would be a great candidate for the community spotlight? Send the individuals name and contact information, along with a short description of what makes their work interesting, and we will reach out! There is only one community spotlight space for each newsletter, however we'll always keep nominations in mind for future issues of the newsletter.

Other media

We are happy to review any other material you have that does not fit under the above categories, such as visual submissions (i.e., original art or photographs), non-opinion news articles, or anything else that you believe would be of importance to the Birzeiti community. All submissions are subject to review from the publication committee for inclusion in the newsletter, and submission does not guarantee publication.

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